UUFW Board of Directors
Meeting Minutes
August 19, 2025

The meeting was held in person in the Fellowship Hall.

Marilyn Nash called the meeting to order at 2:05 p.m.

Present: Marilyn Nash, President, Margo Kephardt, Immediate Past President; Paul Oakley, Minister; Peggy Anders, Treasurer; Madeleine Dupre, Secretary; Nancy Trimble, Clint Nicely, and Mike Drumheller, Members-at -large.
Absent: Jean St. Clair, Vice-President.

I. **Approval of Consent Agenda.** Nothing was pulled from the consent agenda and it was approved unanimously.

II. **Old business: General review of identified board goals/actions.**

a. **Stewardship.** The Stewardship Committee met on August 12, 2025. Nancy Trible, Committee Chair, distributed copies of the meeting report. (Posted in the discussion agenda folder). Nancy reviewed the tentative schedule of events for FY25-26, and proposed strategies for informing the congregation and enlisting volunteer support. Discussion followed. Refer to the Stewardship Committee Report for detailed information.

b. **Communication.**

i. **Posting minutes on UUFW website.** Madeleine Dupre (Secretary) will consult with Savannah Fersner (UUFW Administrative Assistant) about process for posting monthly meeting minutes once they have been approved by the board.

ii. **UUFW six-week event calendar.** Rev. Paul will ask Savannah Fersner to post a 6-week UUFW calendar of events on the website on her first working day of every month.

iii. **Zoom live-feed option for services.** Mike Drumheller will contact the Harrisonburg UU Fellowship to discuss strategies for broadcasting services via Zoom live feed.

c. **Remembrance Garden.** Peggy Anders, Task Force Leader, distributed the report of the task force meeting held on July 19, 2025. (Posted in discussion agenda folder). The task force will meet again on Saturday, September 27, 2025 to develop the Remembrance Garden policies and procedures.

d. **Termites/Pest management. Margot Kephardt** presented and reviewed termite control proposals submitted by local pest control companies. Clint Nicely asked for clarification of the term "subterranean termites only" that appears on one contract proposal. Rev. Paul asked if these proposals included ant control. Margot will follow-up. To be discussed again at next board meeting. No action required at this time.

e. **Personnel handbook.** Steve Maxwell and Erin Milnes are working on the Personnel Handbook. The board is awaiting their report and recommendations.

f. **Green Sanctuary**. Marilyn Nash discussed the purpose and goals of the Green Sanctuary campaign. She proposed the development of a time-limited Green Sanctuary Task Force. The task force will be charged with generating ideas and strategies for making UUFW greener (more sustainable). She identified two members of the fellowship as potential task force members, Steve Maxwell and Gareth Bartholomew. Marilyn will reach out to these members to gauge their interest in this initiative.

III. New Business:

a. **Stocking/filling of the food pantry**. Rev. Paul raised concerns about apparent confusion relative to stocking/filling of the food pantry. He explained the management of the food pantry is under the purview of the Social Justice Team. Margot Kephardt agreed to bring this concern up at the next Social Justice Team meeting (scheduled for 5 PM, August 18, 2025). She will also ask the Team to explore the possibility of getting food from the Blue Ridge Food Bank for our pantry.

b. **New fundraising idea.** Laura Hyatt offered to organize an English tea party as a fundraiser for the fellowship. Nancy Trimble, Stewardship Committee Chair, will reach out to Laura to discuss the details.

Mike Drumheller made a motion to adjourn, seconded by Nancy Trimble. With unanimous consent, the meeting was adjourned.

Respectfully submitted Madeleine Dupre

Madeleine Dupre, Secretary

Date approved 9/16/2025