

UUFW Board of Directors

Meeting Minutes

November 18, 2025

The meeting was held in person in the Fellowship Hall.

Marilyn Nash called the meeting to order at 2:06 p.m.

Present: Marilyn Nash, President; Jean St. Clair, Vice-President; Peggy Anders, Treasurer; Madeleine Dupre, Secretary; Mike Drumheller and Clint Nicely, Members-at-large. Absent: Paul Oakley, Minister, Margo Kephart, Immediate Past President, and Nancy Trimble, Member-at-Large.

- I. **Approval of Consent Agenda.** Nothing was pulled from the consent agenda and it was approved unanimously.
- II. **Old business.**
 - a. **Stewardship.** Nancy Trimble was not able to attend the meeting. She posted the report of the Stewardship Committee in the discussion agenda folder.
 - i. Auction 2025 was a success.
 - b. **Communication.**
 - i. **Zoom live-feed option for services.** No update. Michael Drumheller will meet with member of the Harrisonburg UU Fellowship to discuss strategies for broadcasting services live via Zoom. He will also reach out to new UUFW members with IT expertise for assistance.
 - ii. **Communications Team.** Marilyn Nash proposed recreating the Communications Team as a way to disperse information and enhance communication within the Fellowship. Will be discussed at future meetings.
 - c. **Stocking/filling of the food pantry.** No update. Rev. Paul will ask Savannah to write a brief description/summary about Food Pantry procedures for the newsletter and eblast.
 - d. **Buildings and Grounds.**
 - i. **Cleaning service.** Rev. Paul was not present to report on progress of hiring a cleaning service. The carpets were recently cleaned at the cost of \$275.
 - ii. **Termite control.** Marilyn Nash reported that Eco Shield submitted a contract for termite control. She will follow-up with Rev. Paul.

- iii. **Remembrance Garden (Peggy Anders).** The Fellowship received two new donations for the Remembrance Garden (\$800 and \$150). Peggy Anders made a motion to accept these donations, Madeleine Dupre 2nd. Passed unanimously.
- iv. **Green Sanctuary.** No updates.
- v. **Garden Refresh,** formerly called the Landscape Renewal Project (**Jean St. Clair, Project Manager**). The Fellowship received a new donation of \$100 for garden refresh. Jean St. Clair reported that a contract has been submitted and signed for the removal of debris, clearing away dead leaves and branches, and clearing out flower beds. Project to be completed by Thanksgiving/early December.
- vi. **Ongoing landscaping needs.** Clint Nicely discussed ongoing landscaping/lawn care maintenance tasks including mowing and weeding. To be discussed at future board meetings.

III. **New Business:**

- a. **Pop-up Teams.** Marilyn Nash suggested that the Fellowship start Pop-up Teams to assist with short-term projects.
- b. **Membership: New Member Breakfast.** The Membership Team hosted a breakfast for members who joined UUFW within the past year. Topics discussed included:
 - 1. Opportunities to socialize and participate in shared interest groups and musical events. Several new members suggested that a special town hall or musical event be scheduled every three months following the potluck.
 - 2. Congregational surveys. Two-fold purpose of the surveys (a) identify specific interests, skills, abilities, and availability of UUFW members (b) identify specific ways that members can contribute to the work of UUFW teams and committees.
 - 3. Enhancing identity as a UUFW member. Specific suggestions: t-shirts and products using our stained-glass image (sun catchers, jewelry).
 - 4. Getting information out and enhancing communication within the Fellowship.

Action taken: The board will host the first Town Hall on Sunday, January 18, 2026 following the potluck.

Michael Drumheller made a motion to adjourn, seconded by Jean St. Clair. With unanimous consent, the meeting was adjourned.

Respectfully submitted, Madeleine Dupre
Madeleine Dupre, Secretary

Date approved 12/16/2025