

UUFW Board of Directors
Meeting Minutes
March 17, 2026

The meeting was held in person in the Fellowship Hall.

Marilyn Nash called the meeting to order at 2:08 p.m.

Present: Marilyn Nash, President; Jean St. Clair, Vice-President; Peggy Anders, Treasurer; Madeleine Dupre, Secretary; Paul Oakley, Minister; Nancy Trimble, Clint Nicely, and Michael Drumheller, Members-at-large. Absent: Margo Kephardt, Immediate Past President.

- I. **Approval of Consent Agenda.** Nothing was pulled from the consent agenda and it was approved unanimously.

- II. **Old business:**
 - a. **Cleaning Service.** Rev. Paul engaged Cornerstone to clean Fellowship Hall and Chalice House. Deep cleaning scheduled for March 19, 2026 (\$575). Routine cleaning will be done every two weeks (\$390 per month).

 - b. **Personnel handbook.** Clint Nicely and Madeleine Dupre discussed the handbook revisions submitted by Erin Milnes and Steve Maxwell and recommended three additional changes. Final recommendations will be presented at the next board meeting.

 - c. **Survey.** The survey is now closed. Marilyn Nash will gather the results (online and paper submissions).

 - d. **Treasurer's Report.** Peggy Anders distributed and reviewed the Treasurer's Report.
 - i. Rev. Paul will distribute the preliminary budget in advance of the next board meeting

 - e. **Internal Audit/External Review.** No update at this time.

 - f. **Stewardship.** Nancy Trimble presented the report from the Stewardship Committee. Her report highlighted (1) Celebration Sunday and the pledge drive. (2) Next fundraiser: Afternoon Tea (April 11, 2026) and (3) Fundraising costs. Michael Drumheller made a motion to add \$250 to the general fundraising fund, Jean St. Clair 2nd. Passed unanimously. (4) Ideas for reorganizing Stewardship Committee to be discussed at the next board meeting.

 - g. **Sex Offender Policy.** Rev. Paul distributed revised UUFW policies related to sex offender participation in UUFW services and activities (3.6, 3.6.1, 3.6.2, 3.6.3).

Discussion followed. Michael Drumheller made a motion to accept the revised policies, Nancy Trimble 2nd. Passed unanimously.

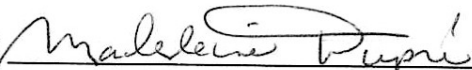
- h. Fall Capital Campaign.** Rev. Paul discussed the possibility of having a Capital Campaign to fund projects that are not included in the operating budget. Jean St. Clair suggested establishing a Capital Campaign Task Force. Marilyn Nash will create the task force, write the charge for the task force, and will name the Chair.

III. New Business:

- a. Jean St. Clair** proposed the creation of an online UUFW membership directory. She will follow-up at the next board meeting.
- b. UUFW Board Positions.** Nancy Trimble, Peggy Anders, and Margo Kephardt will be completing their terms on the board and will be stepping down. Marilyn Nash will move into the position of Immediate Past President and Jean St. Clair will assume the duties of Board President. Current board members will submit nominations/recommendations for open seats on the board to Jean St. Clair.
- c. Next board meeting:** Date changed to **Wednesday, April 22, 2026** at 2:00 P.M.

Madeleine Dupre made a motion to adjourn, seconded by Jean St. Clair. With unanimous consent, the meeting was adjourned.

An executive session followed immediately after the board meeting to conduct the Minister's Evaluation.

Respectfully submitted, 
Madeleine Dupre, Secretary

Date approved April 22, 2026