

UUFW Board of Directors
Meeting Minutes
April 22, 2026

The meeting was held in person in the Fellowship Hall.

Marilyn Nash called the meeting to order at 2:00 p.m.

Present: Marilyn Nash, President; Margo Kephardt, Immediate Past President; Jean St. Clair, Vice-President; Peggy Anders, Treasurer; Madeleine Dupre, Secretary; Paul Oakley, Minister; Nancy Trimble, Clint Nicely, and Michael Drumheller, Members-at-large.


- I. **Approval of Consent Agenda.** Nothing was pulled from the consent agenda and it was approved unanimously.
- II. **Old business:**
 - a. **Survey.** Per Marilyn Nash, Sarah Smallwood will distribute survey results to UUFW Team Leaders.
 - b. **Internal Audit/External Review.** Rev. Paul reported that the in-house audit will be completed by July 1, 2026. External review to be completed summer 2026.
 - c. **Board Recruitment.** Jean St. Clair provided an update about nominations/recommendations for membership on the UUFW Board of Directors.
 - d. **Stewardship.** Nancy Trimble reported on the wildly successful Tea Party. Next tentatively scheduled fundraiser: Blue Stone Sky concert in June. This concert is being planned with the Harrisonburg Unitarian Fellowship. Details to follow. The Stewardship Committee developed a questionnaire to generate new ideas/strategies for fundraising. Nancy distributed the survey to board members. Deadline for submission of completed surveys is May 6, 2026.
 - e. **Fall Capital Campaign.** Marilyn Nash reported that Daryl Salmons will head the task force charged with generating capital campaign project ideas.
 - f. **Online Membership Directory.** Jean St. Clair is coordinating efforts to establish the photo directory in conjunction with the Membership Team.
 - g. **Personnel handbook.** Clint Nicely presented final recommendations for revising the handbook. Michael Drumheller made a motion to accept suggested revisions, Jean St. Clair 2nd. Passed unanimously. Madeleine Dupre will submit revised handbook to Savannah Fersner, Administrative Assistant.

III. **New Business:**

- a. **Adult Religious Education.** Per Marilyn Nash, Sarah Fritz is interested in serving as Team Leader for Adult R.E. Rev. Paul will follow-up.
- b. **UUA General Assembly 2026 Delegates.** Rev. Paul discussed the upcoming UUFW General Assembly to be held June 14-June 21. He will participate. UUFW can name three additional delegates. Michael Drumheller made a motion to appoint Madeleine Dupre, Clint Nicely, and Donna Nicely as delegates, Nancy Trimble 2nd. Passed unanimously.
- c. **Composting.** Clint Nicely led a discussion about possibility of a composting project for the Fellowship. To be referred to the Green Sanctuary Committee.
- d. **Draft Budget FY 2027.** Rev. Paul distributed and reviewed General Fund Draft Operations Budget (2027-07-01 to 2027-06-30). Discussion followed. He will alert board members to changes/revisions via e-mail.
- e. **Next board meeting:** Date changed to **Wednesday, May 13, 2026** at 2:00 P.M.

Jean St. Clair made a motion to adjourn, seconded by Clint Nicely. With unanimous consent, the meeting was adjourned at 4:25 p.m.

Respectfully submitted



Madeleine Dupre, Secretary

Date approved